

Employee Name:	Reviewer Name:
Employee Title:	Reviewer Title:
Review Period Start:	Department:
Review Period End:	Company Name:

Review Questions

<p>What are some obstacles that you have had to overcome during the past 90 days and how did you overcome them?</p>	
<p>What processes or technologies with respect to your role at the company can be improved upon to increase productivity and your overall satisfaction in the role?</p>	
<p>Could you see yourself remaining in this role for the next five years? If no, please indicate what roles interest you.</p>	
<p>If you had the ability to change one thing about the company, what would it be?</p>	
<p>Name a time or two in which you feel you have exceeded customer/colleague/client expectations during the past 90 days?</p>	
<p>Have you been given an unreasonable deadline during the past 90 days? If yes, please explain why it was unreasonable – No need to include names, or what the task was.</p>	

In what environment do you do your best work? Hybrid, fully remote, or in office.	
What was your toughest day at the company during the past 90 days?	
Do you have a skill that is being underutilized at the company? If so, what is it and how can it benefit the company?	
Do you have the technologies and resources available to you to successfully complete the tasks that are assigned to you in your current role?	
Would you benefit from more one on one meetings with a department supervisor/manager/direct?	
Do the number of meetings you have hinder your ability to complete other tasks?	

Goals

Achievement	Anticipated Date of Completion
Obtain PMP Certification	3/3/2023
Earn Jira Server Administrator Certification	6/5/2023
Complete internal management training	7/5/2023
Develop Front End of Web Application	12/25/2023

Salary Increase

Current	% Increase	New Salary	Effective Date